



**NOTICE TO PROCEED**

31 JAN 2024

**MEDICOTEK, INC.**

MLB Center No. 396 Don Jesus Boulevard,  
Alabang Hills, Brgy. Cupang Muntinlupa City

Dear Sir/Madam:

Pursuant to the Purchase Order/Service Contract No. 23-12-0992  
dated 07 December 2023, you are hereby directed to proceed with the  
project and complete the same within ninety (90) calendar days, upon  
receipt of this Notice and in accordance with the project's Terms of  
Reference.

Very truly yours,

**HON. VICTOR MA. REGIS N. SOTTO**  
City Mayor

By the Authority of the Mayor

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**BRIGITTE C. AQUINA**  
Authorized Representative

Date: Jan. 31, 2024